

SOUTHERN CALIFORNIA YOUTH CRICKET ACADEMY

**PROCEDURE – 2025-006, Volunteer Concession Program**

(Adopted on November 1st, 2025)

**Purpose:**

This Policy and Procedure is established to formalize and regulate the concessions provided to SCYCA volunteers as a gesture of appreciation for their dedicated service.

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**1. Eligibility**

Volunteers who have provided continuous service for at least six (6) months are eligible for consideration, provided they meet the following criteria:

- Demonstrated consistent engagement and punctuality.
  - Proven ability to effectively manage youth players during sessions.
  - Regularly offer volunteer service at least once per week.
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**2. Concession Recommendation Process**

- An independent committee consisting of at least three (3) members—who are **not eligible** to receive or **who are not receiving** concessions—shall evaluate eligible volunteers and propose concession recommendations.
  - The committee’s recommendations will be submitted to the **SCYCA Governing Board** for review and final approval.
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**3. Timeline**

- **Annual Review:** A general concession recommendation report shall be prepared **before the end of the first quarter** of each year.
- **Quarterly Updates:** The committee may propose additional concessions for newly qualified personnel **before each quarter** as needed.
- **Year-End Review:** All concession policies shall be reviewed and updated during the **fourth quarter**, and final recommendations must be submitted to the SCYCA Board for approval **prior to the first quarter** of the following year.

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#### **4. Termination of Concessions**

The SCYCA Governing Board reserves the sole right to suspend or terminate any concession at its discretion for valid reasons, including but not limited to:

- Unsatisfactory volunteer performance.
- Budgetary or financial constraints.
- Organizational restructuring or other justifiable circumstances.

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**Ratified by:** SCYCA Governing Board

**Date:** October 14, 2025

**Approved Committee (2025–2026):**

- Pri De Silva
- Sreekanth Ameneini
- Shantha Suraweera